## How To Post a Payment with Click Financing (For Insureds)

#### STEP 1: Go to www.clickfinancing.net

STEP 2: Click the "INSURED LOGIN" tab at the top of the screen. (See Below)



STEP 3: Enter your credentials, then click "LOGIN".

| Premi | ium Payment Center                    |                | 🖀 TBC: (        | 800) 275-101         | 5 👕 USWC: (866)                               | 860-5470 👕 AM                 | IELIA: (877) 254-5 | i922 🖂 Email Us | Login |
|-------|---------------------------------------|----------------|-----------------|----------------------|---|-------------------------------|--------------------|-----------------|-------|
|       |                                       |                |                 |                      |   | Warehouse the                 |                    |                 |       |
|       |                                       | Insured        | Insured Español | Agent                | General Agent                                 | Sales Rep                     |                    |                 |       |
|       |                                       |                |                 |                      |   |                               |                    |                 | ?     |
|       |                                       |                | ТО УС           | DUR ACC              | COUNT   |                               |                    |                 |       |
|       |                                       |                | Account cod     | le: <mark>tes</mark> | st01  |                               |                    |                 |       |
|       |                                       |                | Password:       | •••                  |   |                               |                    |                 |       |
|       | If ye                                 | ou have not ye | LOGII           | F .g.                | ot your User ID or Pa<br>lease call (800) 275 | assword<br>5-1015 or email us | 3.                 |                 |       |
|       | Copyright © 2014 All Rights Reserved. |                |                 |                      |   |                               | Powered by         | financemaster*  |       |

### **STEP 4**: This will pull up a review of your account. To post a payment click the link that is circled below.

|                      | Account Coo             | le: test01 John Do | e        |
|----------------------|-------------------------|--------------------|----------|
| Address              | 1234 Abc St Ta          | mpa, FL 33603      |          |
| Status               | New                     |                    |          |
| Account Balance      | \$ <mark>85</mark> 5.58 | Date Last Paid     |          |
| No. of Payments      | 11                      | Amount Last Paid   | \$0.00   |
| No. of Payments Paid | 0                       | Next Due Date      | 6/8/2017 |
| No. of Payments Left | 11                      | Amount Due         | \$77.78  |

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**STEP 5**: Click the option that best suites you.

|                                       | INSURED POST A PAYMENT SELECTION |            |
|---------------------------------------|----------------------------------|------------|
|                                       | Click Here to Pay by Check       |            |
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STEP 6: Enter in the appropriate information and click "Submit".

| 5/8/2017  | ONLINE<br>Enter all i  | CHECK PAYME1  | NT ENTRY SCREEN<br>s on your check.   | 12:50:34 PM                       |
|---|--|---|---|-----------------------------------|
| Name  | Phone Number   | Bank Name   |   | Check Number                      |
| John Doe  | (813)123-4567  | Test Bank   |   | 1235                              |
| Address   |  |   |   | Teller ID                         |
| 1234 Abc St   |  |   |   |                                   |
| City, State, Zip                                      |  |   |   | Check Amount                      |
| Tampa FL  | 33603  |   |   | 21.00                             |
| nsured Account Code<br>test01                         |  |   |   | Authorized Signature John Doe     |
| testul  |  |   |   | John Doe                          |
| Ballk Routing Nulliber                                | Re-enter Routing Null  | 1   | Bank Account Number   | Re-enter Account Numbe            |
| 012345678   | 012345678  |   | 135792468   | 135792468                         |
| Bank Routing Number: This * Bank Account Number: This | s is the 9 digit number located<br>s is your Bank Account Numb | at the bottom of your cl<br>er immediately following<br>ter Your E-Mail Address | neck starting with 0<br>g the 9 digit Bank Routing Number loc<br>for an E-Mail Confirmation | ated at the bottom of your check. |
|   | 1ail·  | test@test.com   |   |                                   |
| EM  | 1010.  | iconwiest.com   |   |                                   |
| E-N   |  |   |   |                                   |

**STEP 7**: Click the circled button to accept the terms and conditions.

| Date:  | 5/8/2017  |   |  |
|--|---|---|--|
| Name:  | John Doe  | Payment Amount:   | \$20.00  |
| Account Code:  | test01  | Service Fee Amount:   | \$0.00   |
| Bank   | Test Bank   | Total Check Amount:   | \$20.00  |
| Checking Account #   | 135792468   |   |  |
| Bank Routing #   | 012345678   |   |  |
|  | Your E-Mail Confirm   | nation will be Sent to:   |  |
|  | test@   | )test.com   |  |
|  | Disc  | osure:  |  |
| IMPORTANT NOTICE: You here<br>reduce the indebtedness and vi<br>Only your insurance Company, a<br>coverage. Check with your ager | by agree that payment(s) receiv<br>Il not reinstate the policy. The F<br>It its sole discretion, may reinst<br>It to be sure. | ved after Finance Company has mailed a ci<br>inance Company, at its option, may only n<br>de coverage. Do not assume or expect that | ancellation notice will<br>equest reinstatement.<br>I you have insurance |
| Print this   | nage from your brow   | ver and retain for your records   |  |

# How To Post a Payment with Click Financing (For Insureds)

### **STEP 8**: The last page will display your receipt.

| Premium Payment Center | TBC: (800) 27    | '5-1015 🖀 USWC: (866) 860-5470 | 👕 AMELIA: (877) 254-5922 🛛 Email | Us Logout |
|------------------------|------------------|--------------------------------|----------------------------------|-----------|
|                        |                  |                                |                                  |           |
|                        |                  |                                |                                  |           |
| WE                     | B CHECK PA       | YMENT RECEIPT                  |                                  |           |
|                        | Account Code/Nan | ne: test01 John Doe            |                                  |           |
|                        | Date:            | 5/8/2017                       |                                  |           |
| A.                     | FIOIII.          | test01 John Dee                |                                  |           |
| A                      | Baymont Amount:  | CO1 00                         |                                  |           |
|                        | Service Fee:     | \$21.00<br>\$0.00              |                                  |           |
|                        | Check Amount:    | \$21.00                        |                                  |           |
|                        | Paid To:         | Amelia Finance                 |                                  |           |
| You                    | r Payment ha     | s been submitted!              |                                  |           |
| 104                    | Them             |                                |                                  |           |
|                        | I nank you for   | your payment.                  |                                  |           |
|                        | Log              | g Out                          |                                  |           |
|                        |                  |                                |                                  |           |